

Decision Maker: EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 14th May 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING FROM PREVIOUS MEETINGS

Contact Officer: Graham Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 Appendix 1 to this report updates Members on matters arising from previous meetings which continue to be "live." Five matters are listed concerning treasury management, the banking contract, the Capita SIS contract, the annual PDS report and the next Members' Finance Seminar.
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2. **RECOMMENDATIONS**

The Committee is invited to consider progress on matters arising from previous meetings.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £326,980
 5. Source of funding: 2015/16 Revenue Budget
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Staff

1. Number of staff (current and additional): 8 posts (7.39fte)
 2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising takes a few hours between each meeting.
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Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	Policy/Finance/Legal/Personnel
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

Appendix 1

Minute Number/ Title/Date	PDS Request	Update	Action By	Completion Date
8 Treasury Management – Annual Report (5 th June 2014)	Director of Finance to discuss treasury management issues with Cllr Livett	Director of Finance has met with Cllr Livett	Director of Finance	Ongoing
130 Extension to Banking Contract (12 th March 2015)	Members requested further information on which banks would be able to bid for the new tender in two year's time.	Further information was circulated to Committee members on 1 st April 2015 explaining the reasoning for the extension and confirming that there would be no restrictions on which banks could bid for the contract.	Director of Finance	April 2015
134 Capita SIS Contract Monitoring Report (12 th March 2015)	Cllr Dunn sought further clarification of the figures on completing service requests	Further explanation was supplied to Cllr Dunn by email.	Acting Head of Information Systems	April 2015
135 Annual PDS Report (12 th March 2015)	Chairmen were asked to confirm any final updates for their reports.	Following the cancellation of the full Council meeting on 20 th April, the Annual PDS Report will now be considered at the first ordinary full council meeting in the new Council year on 29 th June 2015.	Democratic Services Manager	June 2015
137 Work Programme – Members Finance Seminar (12 th March 2015)	The Chairman suggested that another Members' Finance Seminar should be held in the summer.	The next Members' Finance Seminar is being arranged for Tuesday 14 th July 2015 at 7.30pm.	Director of Finance	July 2015